

C Ethics Watch

May 12, 2008

Ms. Lynette Hailey
City Manager, City of Central
141 Nevada Street
Central City, CO 80427

Via Facsimile 303-582-5210 and Registered Mail, Return Receipt Requested

RE: Colorado Open Records Act Request

Dear Ms. Hailey:

Pursuant to the Colorado Open Records Act, C.R.S. § 24-72-201 *et seq.*, Colorado Ethics Watch (“Ethics Watch”) makes this request of the City of Central (“Central City”) for records, regardless of format, medium or physical characteristics.

Specifically, Ethics Watch seeks to inspect the following documents and records:

1. All documents related to controls or procedures, if any, to ensure that recipients of historic preservation grants in Central City spend their grant money in accordance with Central City’s historic preservation ordinances and state guidelines.
2. All documents, including but not limited to all applications, architectural plans, reports, invoices and receipts, relating to historic preservation grants to properties owned by members of the board of aldermen or of the Historic Preservation Commission (“HPC”), the mayor, the city manager, or persons or entities affiliated with any of them, since January 1, 2007.
3. All documents reflecting criteria applied in reviewing applications for historic preservation grants.
4. All documents reflecting ethical standards of conduct governing the approval of relating to historic preservation grants to properties owned by members of the board of aldermen or the HPC, the mayor, the city manager, or persons or entities affiliated with any of them.

Please set a date and hour within three working days at which the records will be available for inspection as required by C.R.S. § 24-72-203(3). Ethics Watch does not agree to pay any charges associated with the retrieval of responsive documents without prior authorization.

If these records are not in your custody or control, please notify me forthwith and state in detail to the best of your knowledge the reason for the absence of the records, their location, and what person or persons has custody or control of the records, as required by C.R.S. § 24-72-203(2).

If you deny access to any of the above public records, please provide forthwith a written statement of the grounds for the denial, citing the law or regulation under which access is denied as required by C.R.S. § 24-72-204(4).

If you have any questions about this request or foresee any problems in releasing fully the requested records within the requisite three-day period, please call me within that time period. I can be reached at (303) 626-2100. Alternatively, you can deliver the requested documents to Luis Toro, Colorado Ethics Watch, 1630 Welton Street, Suite 415, Denver, CO 80202, via facsimile at (303) 626-2101 or via electronic mail at ltooro@coloradoforethics.org.

Thank you for your prompt attention to this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Luis Toro". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Luis Toro
Senior Counsel